

Register Employee Face Templates

- 1 Add employees in your uAttend cloud account
- 2 Enter the Administrator PIN that you chose during setup. This can be found in your online account in the Settings > Punch Management section
- 3 Tap Employee, and select an employee to register their facial templates
- 4 Follow the on-screen prompts to scan and save

Configure Temperature Reader

- 1 In your uAttend cloud account, go to Settings > Punch Management
- 2 Select Edit in the Temperature Reader Settings section
- 3 Populate and save your settings





Questions? Contact us Monday-Friday

Call 800-518-8925 | Text 760-278-6623 | Email Support@TrackMyTime.com

Or visit Support.TrackMyTime.com to access our online help articles.

Workwell is not advertising its products for use in the medical industry or for medical purposes. Our products are not intended to diagnose or exclude contagious such as COVID-19, SARS, or any other medical condition and should not be used as such. Our products are intended to serve as a first-line filter by assisting an organization and its employees in identifying those employees who may have an elevated body temperature. While our products may archive readings for reporting and audit purposes, it is solely the responsibility of the organization to communicate the use of the information to its employees, to obtain any necessary consent from its employees and to determine how the information is used. The organization should not rely solely on our products for making such a determination. Various environmental and methodological factors can impact thermal imaging; therefore, the readings from our products should not be relied upon as the sole determinant of a person's body temperature. Competent medical advice and further checks should be sought if there are concerns regarding an employee's health or possible illness. Workwell hereby disclaims all liability with respect to the conditions and limitations described in this paragraph.

Employee Punching Options

- 1 Authenticate with Facial Scan, PIN, or RFID
- 2 Choose a punch option using voice control or touch screen: In, Out, Start/End Break, Start/End Lunch, Department Transfer*, or Job Tracking*
(*These optional punch types will only show up if applicable)
- 3 The punch is recorded
- 4 Next employee repeats steps 1 and 2

